

April. 13, 2020

SHIN NIPPON MACHINERY CO.LTD

Response to the Pandemic of Novel Coronavirus

We would like to express our heartfelt sympathy to those affected by the novel coronavirus and to those living in areas affected by the spread of infection.

We have already established the Pandemic Coronaviruses Countermeasures Committee and are working to prevent infections.

In response to Japanese government's declaration of a state of emergency, we are strengthening measures to prevent infections. Our Tokyo Head Office has decided to ask all employees to work at home in principle (as much as possible), as part of measures to prevent the spread of novel coronavirus.

In accordance with this, we may not be able to respond to the phone at the Tokyo Head Office, so please contact each person in charge by e-mail.

We would appreciate the understanding of all the parties concerned.

In addition, please note that our Kure Works, which is located outside the area covered by the declaration of a state of emergency, continues to carry out nearly normal business operations.

<Details of measures >

1. Business Location;

- Tokyo Head Office; To work from home in principle (Some employees come to the office) [Osaki, Shinagawa-ku, Tokyo]
- Kure Works; To continue production operations (some employees adopt staggered office hours) [Kure City, Hiroshima Prefecture]

2. Period (planned)

From April 8 (Wed) to May 6 (Wed), 2020

Periods and/or places may be extended or changed at the request of the national or local government.

Regards